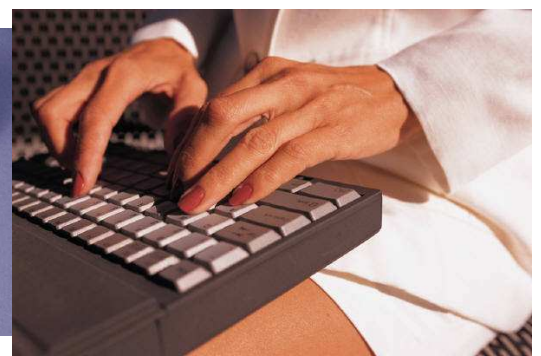
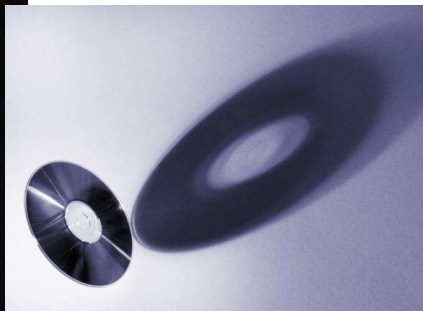




Councillor ICT supply catalogue



BlackBerry
8700g



The Council is committed to offering ICT solutions that best fit the needs of each Councillor. To that end there are seven options currently available.

Option	Description	Page
Homeworker Standard	Aimed at those people who will undertake their council work from home. No mobile working will be required.	2
Homeworker Plus	Aimed at those people who will primarily undertake their council work from home but who would also benefit from access to an offline version of Microsoft Outlook via a PDA.	3
Homeworker Gold	Aimed at those people who will primarily undertake their council work from home but who would also benefit from access to an online version of Microsoft Outlook via Blackberry technology.	4
Mobile Plus	Aimed at those people who wish to have more mobility to enable them to undertake some council work away from home. Also utilises Blackberry technology.	5
Mobile Gold	Aimed at those people who wish to use their computer away from the home. Uses 3G and GPRS technology.	6
Freedom	Aimed at those people who undertake the vast majority of their council work away from home. Uses 3G and GPRS technology.	7
Owner	Aimed at those people who use their own pc and broadband but who would wish to make use of Blackberry technology.	8





The council also offers a number of training courses and details of these can be found on page 9.

Information on IT support is available on page 10.

Homeworker Standard

Aimed at those people who will undertake their council work from home. No mobile working will be required.










Equipment

	Notebook PC
	Docking Station – to enable a quick home set-up to be established whilst still enjoying the benefits of a notebook pc.
	Wireless Router – enabling you to use your Notebook within your house without the need for cables
	Duplex Colour Printer (prints on both sides of a piece of paper) Up to 21 black and white pages per minute
	Keyboard
	17" flat screen
	Mouse
	Skype telephony - Skype is a piece of software that lets you make free calls to anyone else on Skype, anywhere in the world. And even though the calls are free, they are really excellent quality. If you and your friends, family or business contacts are using webcams, you can also make free video calls. You can even call landlines and mobile phones at really cheap per minute rates (and there's no setup or subscription fee).

Homeworker Plus

Aimed at those people who will primarily undertake their council work from home but who would also benefit from access to an offline version of Microsoft Outlook via a PDA.










Equipment

	Notebook PC
	PDA - Personal digital assistants are handheld devices that were originally designed as personal organizers, but became much more versatile over the years.
	Docking Station – to enable a quick home set-up to be established whilst still enjoying the benefits of a notebook pc.
	Wireless Router – enabling you to use your Notebook within your house without the need for cables
	Duplex Colour Printer (prints on both sides of a piece of paper) Up to 21 black and white pages per minute
	Keyboard
	17" flat screen
	Mouse
	Skype telephony - Skype is a piece of software that lets you make free calls to anyone else on Skype, anywhere in the world. And even though the calls are free, they are really excellent quality. If you and your friends, family or business contacts are using webcams, you can also make free video calls. You can even call landlines and mobile phones at really cheap per minute rates (and there's no setup or subscription fee).

Homeworker Gold

Aimed at those people who will primarily undertake their council work from home but who would also benefit from access to an online version of Microsoft Outlook via Blackberry technology.










Equipment

	<p>Notebook PC</p>
	<p>Blackberry - Key Features Email, phone, Wireless Internet, Organiser and SMS</p>
	<p>Docking Station – to enable a quick home set-up to be established whilst still enjoying the benefits of a notebook pc.</p>
	<p>Wireless Router – enabling you to use your Notebook within your house without the need for cables</p>
	<p>Duplex Colour Printer (prints on both sides of a piece of paper) Up to 21 black and white pages per minute</p>
	<p>Keyboard</p>
	<p>17" flat screen</p>
	<p>Mouse</p>
	<p>Skype telephony - Skype is a piece of software that lets you make free calls to anyone else on Skype, anywhere in the world. And even though the calls are free, they are really excellent quality. If you and your friends, family or business contacts are using webcams, you can also make free video calls. You can even call landlines and mobile phones at really cheap per minute rates (and there's no setup or subscription fee).</p>

Mobile Plus

Aimed at those people who wish to have more mobility, to enable them to undertake limited council work away from home. Also utilises Blackberry technology.










Equipment

	<p>Tablet PC - Combines all the power and performance of a full-function notebook PC with additional handwriting convenience and versatility.</p>
 BlackBerry 8700g	<p>Blackberry - Key Features Email, phone, Wireless Internet, Organiser and SMS</p>
	<p>Docking Station – to enable a quick home set-up to be established whilst still enjoying the benefits of a notebook pc.</p>
	<p>Wireless Router – enabling you to use your Tablet within your house without the need for cables</p>
	<p>Duplex Colour Printer (prints on both sides of a piece of paper) Up to 21 black and white pages per minute</p>
	<p>Keyboard</p>
	<p>17" flat screen</p>
	<p>Mouse</p>
	<p>Skype telephony - Skype is a piece of software that lets you make free calls to anyone else on Skype, anywhere in the world. And even though the calls are free, they are really excellent quality. If you and your friends, family or business contacts are using webcams, you can also make free video calls. You can even call landlines and mobile phones at really cheap per minute rates (and there's no setup or subscription fee).</p>

Mobile Gold

Aimed at those people who wish to use their computer away from the home.
Uses 3G and GPRS technology.









Equipment

	Tablet PC - Combines all the power and performance of a full-function notebook PC with additional handwriting convenience and versatility.
	Mobile working telephone card (slots into the tablet) – Enables remote access to the internet wherever the user is located. Working speeds under 3G are 512kb which is equivalent to a slow broadband (10x faster than dial-up).
	Docking Station – to enable a quick home set-up to be established whilst still enjoying the benefits of a notebook pc.
	Wireless Router – enabling you to use your Tablet within your house without the need for cables
	Duplex Colour Printer (prints on both sides of a piece of paper) Up to 21 black and white pages per minute
	Keyboard
	17" flat screen
	Mouse
	Skype telephony - Skype is a piece of software that lets you make free calls to anyone else on Skype, anywhere in the world. And even though the calls are free, they are really excellent quality. If you and your friends, family or business contacts are using webcams, you can also make free video calls. You can even call landlines and mobile phones at really cheap per minute rates (and there's no setup or subscription fee).

Freedom

Aimed at those people who undertake the vast majority of their council work away from home. Uses 3G and GPRS technology.


Equipment

	Q1 – Combines the capabilities of PDA, MP3, GPS, and Tablet PC.
	Mobile working telephone card (slots into the tablet) – Enables remote access to the internet wherever the user is located. Working speeds under 3G are 512kb which is equivalent to a slow broadband (10x faster than dial-up).
	Wireless Router – enabling you to use your Q1 within your house without the need for cables
	Duplex Colour Printer (prints on both sides of a piece of paper) Up to 21 black and white pages per minute
	Keyboard
	17" flat screen
	Mouse
	Skype telephony - Skype is a piece of software that lets you make free calls to anyone else on Skype, anywhere in the world. And even though the calls are free, they are really excellent quality. If you and your friends, family or business contacts are using webcams, you can also make free video calls. You can even call landlines and mobile phones at really cheap per minute rates (and there's no setup or subscription fee).

Owner

Aimed at those people who use their own pc and broadband but who would wish to make use of Blackberry technology.

Equipment

 <p>BlackBerry 8700g</p>	<p>Blackberry - Key Features</p> <p>Email, phone, Wireless Internet, Organiser and SMS</p>
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IT Training Courses

The council offers a number of IT training courses. These courses are usually run at the Saffron Walden Offices by external providers. IT courses currently on offer include

Basic IT Skills
Basic Web skills including how to use the Uttlesford Website
Outlook Basic
Outlook Intermediate
Outlook Advanced
Word Basic
Word Intermediate
Word Advanced
Excel Basic
Excel Intermediate
Excel Advanced

To register your interest in attending any of the courses please email the courses title(s) to hr@uttlesford.gov.uk

IT Support

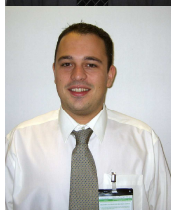
The council has an IT support desk which operates from 8.30 – 17.00 Monday to Thursday and 8.30 – 16.30 Friday. The telephone number for this service is 01799 510412. The support desk is manned by three officers.



Paul Fletcher



Chris Jennings



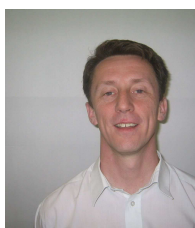
Chris Simmons

In addition Councillors have direct line access to the support desk supervisor, Paul Crossley, on 01799 510661.



Paul Crossley

All new installations, upgrades and home visits will be undertaken by either of:



Wayne Caton



Aaron Wood